YOUR ROADMAP TO GET LICENSED & APPOINTED

Becoming licensed is only the first part of getting ready to help families and earn commissions. This roadmap guides you through education, the state exam, required training, carrier contracting, and receiving your writing numbers. Use page 1 to understand the process, page 2 to track completed actions, and the online roadmap whenever you need instructions, links, videos, or help from Benny.

AGENT NAME: _____

01

PRE-LICENSING

Enroll in ExamFX and schedule your live webinar. Study as many chapters as possible before attending. Complete all six chapters and pass the certificate exam before your 30-day access expires.

02

PASS YOUR STATE EXAM

Schedule both Illinois exam portions early. Once you finish pre-licensing, use practice exams to prepare for your test date. Pass the general and state laws exams before applying for your license.

03

APPLY FOR YOUR LICENSE, GET E&O & COMPLETE TRAINING

Apply for your Illinois license and save your NPN. Get E&O, complete free AML, courses 490 and 491, and SILAC and F&G product training before requesting carrier appointments.

04

UPLOAD YOUR LICENSE, E&O & TRAINING CERTIFICATES

Download your license PDF from NIPR using its "Print License" option. Then upload the license, E&O, and training certificates in Bamboo. Save a readable copy of each file.

05

SUBMIT CARRIER APPLICATIONS

Complete Foresters pre-registration and submit your assigned carrier requests through SuranceBay. Request the separate SILAC application. Record each requested carrier in Step 7 on page 2.

06

COMPLETE YOUR SILAC MANUAL APPLICATION

Watch your individual business email for the SILAC application. Complete it, upload your 490 and 491 certificates and E&O certificate, then sign and submit. Save your submission confirmation.

07

CONFIRM CARRIER APPOINTMENTS & SET UP PORTALS

When you receive each writing number, activate its carrier portal. Run illustrations, join cases, order free materials, and contact carrier help desks. Save your logins and explore the resources before submitting business.

STUCK ON YOUR NEXT STEP?

ASK BENNY.

Answer a few quick questions, and Benny will point you to your next action.

SCAN OR CLICK



ILLINOIS LICENSING & CONTRACTING

PRINTABLE PROGRESS TRACKER

NPN: _____ DATE FULLY CODED: _____

WRITE THE DATE EACH ACTION IS COMPLETED

01 PRE-LICENSING

APPROX. $28

_____ 1A Enroll in ExamFX

☐1 ☐2 ☐3 ☐4 ☐5 ☐6

_____ 1B Schedule your live webinar

_____ 1C Attend the live webinar

_____ 1D Complete all six chapters

_____ 1E Pass certificate exam

02 PASS YOUR STATE EXAM

APPROX. $92

_____ 2A Schedule both exam portions

_____ 2C Pass the general exam

_____ 2C Pass the state laws exam

03 APPLY FOR YOUR LICENSE, GET E&O & COMPLETE TRAINING

APPROX. $253.50

_____ 3A Apply + pay for license

_____ 3B Locate + save NPN

_____ 3C Purchase E&O

_____ 3D Complete free AML

_____ 3E Complete 490 + 491

_____ 3F Complete SILAC PST

_____ 3G Complete F&G PST

04 UPLOAD YOUR LICENSE, E&O & TRAINING CERTIFICATES

NO ADDITIONAL COST

_____ 4A Download license PDF

_____ 4B Upload license

_____ 4C Upload E&O

_____ 4D Upload 490

_____ 4E Upload 491

_____ 4F Upload F&G PST

_____ 4G Upload SILAC PST

05 SUBMIT CARRIER APPLICATIONS

NO ADDITIONAL COST

_____ 5A Foresters pre-registration

_____ 5B Submit SuranceBay requests

_____ 5C Request SILAC application

06 COMPLETE YOUR SILAC MANUAL APPLICATION

NO ADDITIONAL COST

_____ 6A Complete + submit SILAC application

07 CONFIRM CARRIER APPOINTMENTS & SET UP PORTALS

RECORD EACH CARRIER AND THE DATE PORTAL ACCESS IS RECEIVED

CARRIER	DATE	CARRIER	DATE	CARRIER	DATE
CARRIER	DATE	CARRIER	DATE	CARRIER	DATE
CARRIER	DATE	CARRIER	DATE	CARRIER	DATE



NEED TO KNOW WHAT TO DO NEXT?

Find Benny on the online roadmap.