



Omega Tecks

SECURITY ASSESSMENT QUESTIONNAIRE

*Let's find out where your business stands
(no tech jargon required).*



SECURITY ASSESSMENT QUESTIONNAIRE



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LET'S START WITH A SIMPLE QUESTION:

When was the last time someone took a good, hard look at your IT security, **without trying to sell you something on the spot?**

If your answer is *"I'm not sure," "our guy handles that," or "we've been meaning to get to it..."*, then **it's probably time!**



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WHY THESE MATTER

There is a common misconception that cybercriminals only go after big corporations. **The truth is, they often target businesses just like yours!**

Why? Because most local businesses are easier to get into, and once cybercriminals are in, they're betting on the fact that **you don't have the IT expertise to get them out without paying a ton...**



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BEFORE WE BEGIN:

Simply answer the questions on the next pages to the best of your knowledge. If something doesn't apply or you're unsure, just mark it as such: **that's actually a sign you might benefit from a deeper look!**



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GENERAL SECURITY AWARENESS



When was your last IT security check-up?

- Within the past 6 months ☐
- Over 6 months ago ☐
- Never ☐
- Not sure ☐

01



Do you have an IT provider or internal team managing your security?

- Yes, we have a trusted IT provider ☐
- We manage it ourselves ☐
- It's a mix ☐
- Not really sure who handles it ☐

02

ACCESS AND PERMISSIONS



Does everyone on your team use their own login for company systems and tools?

- Yes ☐
- No ☐
- Not sure ☐

03



Are former employees immediately removed from systems when they leave?

- Always ☐
- Sometimes ☐
- Rarely/Never ☐
- Not sure ☐

04

PASSWORDS & AUTHENTICATION



Do your staff use strong passwords (not reused across platforms)?

- Yes ☐
- No ☐
- Some do, some don't ☐
- Not sure ☐

05



Do you have multi-factor authentication (MFA) turned on for critical apps (like email, file storage, etc.)?

- Yes ☐
- No ☐
- Planning to ☐
- Not sure ☐

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BACKUPS & RECOVERY



Do you back up your data regularly?

- Yes, automatically ☐
- Occasionally ☐
- We don't back up ☐
- Not sure ☐

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Have you tested your backups to make sure they actually work?

- Yes ☐
- No ☐
- Not recently ☐
- Not sure ☐

08

TEAM TRAINING & PHISHING RISKS



Have your employees received cybersecurity awareness training (e.g., how to spot phishing emails)?

- Yes, recently ☐
- A while ago ☐
- Never ☐
- Not sure ☐

09



Have you ever had a team member click on a suspicious link or email?

- Yes ☐
- No ☐
- Not that I know of ☐
- Probably, but we caught it ☐

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SOFTWARE & UPDATES



Are all your computers, software, and systems kept up to date with security patches?

- Yes, automatically ☐
- Sometimes ☐
- Rarely ☐
- Not sure ☐

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Do you use any unsupported or outdated software in your day-to-day operations?

- Yes ☐
- No ☐
- Not sure ☐

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FINAL THOUGHTS



If something went wrong today (like a ransomware attack), do you have a clear plan in place

- Yes ☐
- Sort of ☐
- Not really ☐
- No idea ☐

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Would you like an IT expert to walk you through your results with no pressure or hard pitch?

- Yes, please! ☐
- Maybe later ☐
- No, we're good for now ☐

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THAT'S IT!

Thanks for filling this out. We'll review your answers and provide a no-nonsense summary of where things look strong and where you might want to beef up protection!



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