

AI TaskMasters Privacy Policy

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AI TaskMasters is a brand operated by Your AuTHINTic Self LLC, a Georgia limited liability company. In this Privacy Policy, “AI TaskMasters,” “we,” “us,” and “our” refer to Your AuTHINTic Self LLC when operating the AI TaskMasters brand.

This Privacy Policy explains how AI TaskMasters collects, uses, shares, and protects personal information when you visit our website, submit a form, register for a workshop, purchase a product or service, apply for coaching, or otherwise interact with us.

1 Scope and who we are

AI TaskMasters is a Georgia-based business offering educational services and resources, including live workshops, coaching, digital courses, downloadable materials, recordings, and related products. This Policy applies to information collected through aitaskmasters.net and the services, forms, registration pages, emails, text messages, and third-party tools we use to operate the business.

2 Information we collect

Information you provide

- Contact information, such as your name, email address, phone number, mailing address, organization, role, or similar details provided through forms, purchases, and communications.
- Purchase and transaction information, such as the item purchased, amount, date, order status, and limited payment-related details. Payment card and bank information is generally collected and processed by third-party payment processors, not stored directly by AI TaskMasters.
- Workshop registration information, including the workshop selected, ticket type, attendance details, accessibility requests, and responses submitted during registration.
- Coaching or application information, including goals, business or professional background, challenges, scheduling preferences, and other information you choose to submit.
- Communications and support information, including messages, survey responses, feedback, testimonials submitted with permission, and records of customer-service interactions.
- Phone numbers provided for service-related or marketing text communications. Marketing text consent is obtained separately as described below.

Bring a Friend information

When an offer includes a Bring a Friend ticket, the purchaser may provide a friend’s name and email address so AI TaskMasters can issue the friend’s ticket and send workshop details and Zoom registration instructions. The purchaser should provide this information only with the friend’s knowledge and should ensure it is accurate. Providing a friend’s information does not automatically subscribe the friend to general marketing emails. The friend must separately opt in before receiving general marketing communications where consent is required.

Information collected automatically

When you use our website or emails, we and our service providers may automatically collect technical and usage information, such as IP address, browser and device type, pages viewed, links clicked, approximate location, referral source, date and time of access, and interactions with emails. We may collect this information through cookies, pixels, tags, logs, and similar technologies.

3 How we use information

- Process purchases, issue tickets, confirm registrations, and provide products, services, recordings, downloads, or account access.
- Send workshop details, Zoom registration instructions, reminders, schedule changes, access links, receipts, and other service communications.
- Review coaching or program applications, respond to inquiries, schedule services, and provide customer support.
- Operate and improve our website, workshops, products, communications, and customer experience.
- Maintain records, prevent fraud or misuse, protect security, enforce agreements, and comply with legal obligations.
- Send newsletters, offers, and marketing communications when permitted by law and consistent with the choices you make.
- Measure website and campaign performance through analytics and understand how people find and use our services.

4 HighLevel and customer relationship management

AI TaskMasters may use HighLevel or another customer relationship management platform to manage contacts, forms, purchases, pipelines, appointments, email communications, text communications, automations, and customer support. Information entered into our forms or generated through your interactions may be stored and processed in that platform on our behalf. Automated messages may be used to deliver requested information or follow up on registrations, subject to your communication preferences and applicable law.

5 Zoom registration and online events

Some workshops or sessions require registration through Zoom. We may send your registration link or instructions, and you may need to provide information directly to Zoom. Zoom processes information under its own privacy practices. AI TaskMasters may receive registration, attendance, engagement, and related event information from Zoom to administer the event, communicate with participants, and improve future programming.

6 Email communications

We may send transactional or service-related emails about purchases, tickets, workshop access, coaching, schedule changes, security, or customer support. We may also send marketing emails if you have subscribed or if otherwise permitted by law. You may unsubscribe from marketing emails by using the unsubscribe link in the message. Unsubscribing from marketing does not prevent necessary service-related emails connected to an active purchase, registration, or request.

7 SMS and text messaging

AI TaskMasters may collect a phone number for service-related or marketing text communications. Consent to receive marketing text messages is obtained separately at the point of opt-in. Accepting this Privacy Policy, making a purchase, or registering for a workshop does not by itself constitute consent to receive marketing texts. Marketing text consent is not a condition of purchase unless a specific offer clearly and lawfully states otherwise.

Transactional or service-related texts—such as requested reminders, access information, scheduling updates, or responses to a message you initiated—are treated separately from consent to receive marketing texts. Message frequency may vary. Message and data rates may apply. You may opt out of marketing texts at any time by replying STOP. You may receive a final confirmation of your opt-out. For help, reply HELP or contact us through aitaskmasters.net.

8 Cookies and analytics

We may use essential cookies to operate forms, checkout, security features, and user preferences. We may also use analytics or advertising technologies to understand site traffic, evaluate communications, and improve our offerings. Depending on your browser and location, you may be able to limit cookies through browser settings, a cookie banner, or privacy controls. Blocking some cookies may affect website functionality.

9 How we share information

We do not sell personal information for money. We may share information in the following limited circumstances:

- With service providers that support payment processing, website hosting, HighLevel or other CRM functions, Zoom events, email or text delivery, analytics, scheduling, file storage, security, and professional services.
- With instructors, contractors, or business partners when reasonably necessary to deliver a workshop, coaching service, or purchased resource and subject to appropriate confidentiality expectations.
- When required by law, legal process, or a valid government request, or when reasonably necessary to protect rights, safety, property, or the integrity of our services.
- In connection with a merger, financing, sale, reorganization, or transfer of all or part of the business, subject to reasonable protections for the information involved.
- With your direction or consent.

Some privacy laws define certain analytics or advertising disclosures as a “sale,” “sharing,” or targeted advertising even when no money changes hands. Where applicable, we will provide required choices concerning those activities.

10 Data retention

We retain personal information only as long as reasonably necessary for the purposes described in this Policy, including providing services, maintaining business and tax records, resolving disputes, enforcing agreements, protecting security, and meeting legal obligations. Retention periods vary based on the type of information, the relationship involved, applicable law, and operational needs. When information is no longer needed, we may delete, de-identify, or securely archive it.

11 Security

We use reasonable administrative, technical, and organizational safeguards designed to protect personal information. No website, email, text message, transmission, or storage system is completely secure, so we cannot guarantee absolute security. You should use care when sending sensitive information and protect passwords or access links provided to you.

12 Your choices and privacy requests

- Email marketing: use the unsubscribe link in a marketing email.
- Marketing texts: reply STOP to opt out.
- Cookies: adjust browser settings or available cookie controls.
- Access or correction: contact us to request access to or correction of information we maintain about you.
- Deletion or other rights: depending on where you live, you may have rights to request deletion, restriction, portability, or information about certain disclosures. We may need to verify your identity and may retain information when permitted or required by law.

To make a privacy request, use the contact method available at aitaskmasters.net and describe the request clearly. We will respond as required by applicable law. Authorized-agent requests may require proof of authority and identity verification.

13 Children's privacy

Our general website and services are not directed to children under 13, and we do not knowingly collect personal information from children under 13 without appropriate authorization. If you believe a child has provided personal information improperly, contact us so we can review and address the situation.

14 Third-party links and services

Our website or communications may link to third-party websites, AI platforms, payment processors, Zoom, or other services. Their privacy practices are controlled by their own policies. Review those policies before providing information to them. AI TaskMasters is not responsible for the privacy or security practices of third parties.

15 Changes to this Policy

We may update this Privacy Policy from time to time to reflect changes in our services, technology, or legal obligations. We will post the updated version at aitaskmasters.net and revise the effective date. If a change materially affects how we use personal information, we will provide additional notice when required.

16 Contact us

AI TaskMasters

A brand of Your AuTHINtic Self LLC

aitaskmasters.net

Questions or privacy requests may be submitted through the contact method provided at aitaskmasters.net. Please include enough information for us to understand and respond to your request..